



PO Box 421 • HOPEWELL, NJ 08525  
GRANTS@HOPEWELLSHARVESTFAIR.ORG  
WWW.HOPEWELLSHARVESTFAIR.ORG

---

# 2011 COMMUNITY GRANT APPLICATION

## ABOUT THE HOPEWELL HARVEST FAIR

The Hopewell Harvest Fair is a volunteer community event designed to provide a day of fun and entertainment for the families and friends of the Hopewell Valley. It is held annually for the purpose of uniting community groups, civic organizations, and individuals towards the common goal of community celebrations, entertainment, recreation, and fundraising.

Through the generosity and cooperation of area businesses and community members, the Hopewell Harvest Fair has been more than successful in achieving its goals since 1987.

The Hopewell Harvest Fair bylaws, policies, and related documents can be viewed at the Hopewell Public Library, 13 East Broad Street, Hopewell.

## THE HOPEWELL HARVEST FAIR GRANT PROGRAM

Since its inception, each year a majority of the proceeds raised at the Hopewell Harvest Fair are given back to the community in the form of grants to local nonprofit organizations. The Grant program provides support to programs with meet the needs of residents of the greater Hopewell Valley. In twenty-four years, over \$183,000 has been distributed, mostly in the form of grants under \$1000.

## 2011 APPLICATION INSTRUCTIONS

Non-profit organizations working in the greater Hopewell Valley are invited to participate in this year's grant application process. Funds may be applied to either special projects or towards operating expenses, as indicated on the application.

Priority for funding will be given to (a) organizations working directly in the Hopewell Valley and (b) projects that we have not funded in the past. We are unable to offer funding to political or religious causes.

PLEASE NOTE: The Hopewell Harvest Fair is registered 501(c)(3) organization. Organizations requesting funding from the Hopewell Harvest Fair must show that they are exempt under section 501(c)(3). A copy of your organization's non-profit status must accompany your application.

## 2011 APPLICATION SUBMISSION

Applications may be submitted either electronically or by mail and are due by **November 18, 2011**.

Email your completed application to [grants@hopewellharvestfair.org](mailto:grants@hopewellharvestfair.org) or mail to Hopewell Harvest Fair, P.O. Box 421, Hopewell NJ 08525.

If you have any questions, please email Julie Sansone at [grants@hopewellharvestfair.org](mailto:grants@hopewellharvestfair.org) or call (609) 915-5789.

# 2011 HOPEWELL HARVEST FAIR GRANT APPLICATION

## ABOUT YOUR ORGANIZATION

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Organization website: \_\_\_\_\_

Please describe the population served by your organization.

---

---

Please describe your organization's mission and long-term goals.

---

---

---

---

Please describe how your organization fulfills its mission in the community.

---

---

---

---

Your organization primarily serves residents of:

Hopewell Borough  Greater Hopewell Valley  Neighboring Community: \_\_\_\_\_

Number of individuals in the Hopewell Valley served in 2011: \_\_\_\_\_

Has the organization received a grant from the Hopewell Harvest Fair before?  Yes When? \_\_\_\_\_  No

Other sources of funding (i.e., government, private donors, etc.): \_\_\_\_\_

## ABOUT YOUR GRANT REQUEST

Amount Requested from Hopewell Harvest Fair: \_\_\_\_\_

The grant will support:  Operating expenses  Special project: \_\_\_\_\_

**Please describe the proposed use of the grant funds requested.**

*Goal: Please state the purpose of the grant request as it relates to your organization's mission and long-term goals.*

---

---

---

---

*Objective: Describe the project you are proposing and its anticipated time frame. Please include its expected outcome, how it will impact the community served by your organization, and the number of people who will benefit. In addition, describe the specific impact of the project within the Hopewell Valley community.*

---

---

---

---

---

---

*Project Cost/Budget: What is the total project cost? Please use the attached "Project Budget Form" to provide an itemized expense budget for the project. How specifically will funds from the Hopewell Harvest Fair be applied? (If your request is for operating expenses, please include your organization's operating budget and explain where the funds received from the Hopewell Harvest Fair will be allocated.)*

---

---

---

---

*Project Timeline: When do you anticipate the project being completed? Please provide a project timeline and list milestones. (Organizations receiving funding will be asked to return a Project Report within 60 days of project completion.)*

---

---

---

---

Don't forget to include a copy of your organization's 501(c)(3) status.

*If you wish, you may also include promotional materials, Annual Reports, or other information about your group.*

**2012 HOPEWELL HARVEST FAIR PARTICIPATION**

Many local organizations participate in the Hopewell Harvest Fair to raise funds by running an activity, to raise awareness by sharing information about their organization, and/or by volunteering on the day of the Fair with set-up/clean-up, etc. Next year's Fair will be held in early October 2012 (exact date TBD).

Would your organization be interested in participating in the 2012 Harvest Fair?  Yes  No

If so, in what capacity? \_\_\_\_\_

**MAILING LIST ADDITION**

Please add the Hopewell Harvest Fair to your organization's mailing list so we can stay updated on your activities! P.O. Box 421, Hopewell, NJ 08525 and [info@hopewellharvestfair.org](mailto:info@hopewellharvestfair.org)

**AGREEMENT**

*Please read and sign the following statement.*

If our application for a grant from the Hopewell Harvest Fair is approved, we agree to use the funds for the purpose stated within this application. We agree to complete and return a Project Report within sixty (60) days of project completion. If we cannot use the money as stated on this application, we will return the funds to the Hopewell Harvest Fair as soon as possible.

I have attached documentation of our nonprofit status and/or our status as a 501(c)(3).

Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**Applications are due by November 18, 2011:**

Hopewell Harvest Fair  
P.O. Box 421  
Hopewell, NJ 08525  
[grants@hopewellharvestfair.org](mailto:grants@hopewellharvestfair.org)

